

PMA CAMP HANDBOOK

DAILY DROP OFF - Arrive at **8:45 a.m.** for car line drop-off

(WESTMINSTER PRESBYTERIAN CHURCH 1320 INDIA HOOK RD ROCK HILL, SC 29732)

ARRIVING ON TIME AT CHECK-IN IS ESSENTIAL!

Each morning staff and camp counselors will guide campers to check in tables where students will receive their name badges and be led into the main hall.

DAILY PICK UP: 3:00 p.m.

Parents or guardians will go to check in tables in the hall lobby and request campers by name.

WHAT TO BRING

1. **Your musical instrument and any accessories.** (LABEL the case with your name - a luggage tag is good or masking tape is fine)
2. **Your lunch and a water bottle.** (label with your name if possible) Campers will not have access to refrigerators or microwaves for lunch. Please plan lunches accordingly.
3. A couple of sharpened pencils or a mechanical pencil.
4. A wrist watch is strongly encouraged; you must be on time for ensembles and electives.

REFUNDS & CANCELLATION POLICY

Summer camp tuition is non-refundable. Any emergent type of withdrawal may be eligible for a partial credit toward Fall semester tuition. This will be handled on a case by case basis.

CAMP REGULATIONS

In order to ensure the well-being of every person at camp, there are certain policies by which all campers must abide. General regulations of importance to all campers are as follows:

1. **Please respect all campers and adults involved with Piedmont Music Academy.**
2. **If a camper shows disruptive or disrespectful behavior during any part of camp, they will be addressed by an instructor immediately.** If the behavior continues, parents will be notified and asked to step in. Continued disruption or disrespect can result in dismissal from camp.
3. **No cell phones or electronic devices are to be used during classes, ensembles, or electives.** Your instructor has the right to collect any device being used. If this occurs, your device will be handed back to you at the end of the day.
4. **All campers are expected to treat each other with kindness and speak with encouragement.** No foul language, swearing, gossiping, teasing, or bullying.

5. **Campers are not allowed to touch, push, or pester one another.** Any incident of unkindness or inappropriate touching towards another camper will be addressed by camp staff immediately and can result in camp dismissal. Keep your hands to yourself!

6. **Campers are not allowed to be in any room or part of the WPC campus without an adult/staff member present.** Please stay in your assigned classrooms and halls. Failure to adhere to the above can lead to dismissal.

7. **Campers are required to respect the WPC property by adhering to the following** - No running or roughhousing in the halls. No vandalism or destruction of any part of the WPC campus. Campers and parents will be held responsible for any damage done.

8. **All instruments and belongings are under the responsibility of the individual camper.** Campers are never to use or touch items belonging to another camper without permission.

9. **Camp staff, counselors, volunteers, and campers are the ONLY personnel allowed on campus during camp hours (9 a.m. - 3 p.m.).** If a parent or guardian is needing to drop off or pick up a camper outside of our regular drop off and pick up times, they will need to communicate with camp staff prior to the day.

10. **Campers with a driver's license are not allowed to leave camp during camp hours (9 a.m.- 3 p.m.)**

11. **Students dismissed from the camp for disciplinary reasons are not eligible for any refund of fees.**

CAMP DRESS CODE

All campers, staff, and volunteers are required to abide by the dress code.

Please NO

- crop tops/midriff showing
- plunging necklines/low cut shirts
- spaghetti straps, undergarments showing
- clothing with inappropriate writing or pictures
- very short shorts and miniskirts
- leggings/jeggings/yoga pants without coverage of rear-end

Any persons not abiding by the dress code will be addressed and asked to change clothing or be dismissed from camp for the day.

HEALTH CARE & THE MEDICAL HISTORY/PERMISSION FOR TREATMENT FORM

In the event of an illness or injury to a student at camp, a staff member will conduct a prompt evaluation and administer first aid if applicable.

If your child is injured at camp, we will contact the parents to discuss our plan of treatment.

Should your child require the attention of a physician, we will take him or her to a nearby Urgent Care facility.

In the unlikely event that a student would need hospitalization, we will arrange for immediate transportation. Costs resulting from prescription medication, x-rays, or lab work are the responsibility of the parent. Costs resulting from hospital or Urgent Care treatment are the responsibility of the parent.

We have included a Medical History & Permission for Treatment Form for you to complete.

PHOTOGRAPHY/VIDEOS

Piedmont Music Academy occasionally takes pictures and videos of campers in rehearsals and performances to be used in the slide show presented at the end of the week, as well as other educational and promotional purposes, including our website.

Please be sure to let us know on your registration form whether or not we have permission to include your child(ren) in these photos/videos.